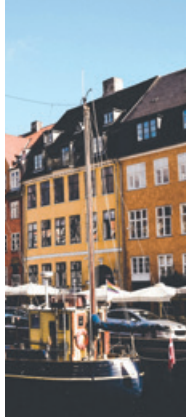




ONBOARDING 2 DENMARK

Get your new international
employee successfully on
board in Denmark

Vellykket onboarding af dine
udenlandske medarbejdere



“I can highly recommend Annette for onboarding new employees to Denmark. Annette is empathetic, extremely professional and experienced. Onboarding is such a critical part of hiring and it was a great relief for me knowing that my new hires were guided through the whole process and received a warm and caring welcome. This keeps employees motivated and ensures that they can hit the ground running in their new positions. It has been a true pleasure to be working with Annette.”

*Evelyn Travník, Chief Information Officer
The Novo Nordisk Foundation Center for Biosustainability
DTU Biosustain*



ONBOARDING
2 DENMARK



Get your new international employee successfully on board in Denmark

A new employee from abroad has to do more than just start a new job. The employee must start a whole new life in Denmark. At Onboarding 2 Denmark, we have significant experience recruiting and onboarding international employees for Danish companies.

Vellykket onboarding af dine udenlandske medarbejdere

En ny medarbejder fra udlandet skal mere end bare at starte i et nyt job. Medarbejderen skal starte et helt nyt liv i Danmark. I Onboarding 2 Denmark har vi stor erfaring med at rekruttere og onboarde udenlandske medarbejdere til danske virksomheder.

“Annette is a very experienced person. You are in the best hands imaginable with her guidance through the jungles of the moving to Denmark.”

– **Jörg Hübner**, Head of DTU Nanolab

We help companies recruit, hire and onboard new employees from abroad.

We take care of the administrative process and the future employee as a person, so you can focus on the most important part – helping your new employee get off to a great start at work from day one.

Onboarding 2 Denmark assists you with:

- Managing expectations interviews to prepare the future employee for living and working in Denmark. We conduct the interview over Skype or in person, if the future employee is in Denmark
- Correct Danish work and residence permit/ EU certificate depending on nationality
- CPR number, NemID, bank account and e-Boks
- Housing
- Support for accompanying family

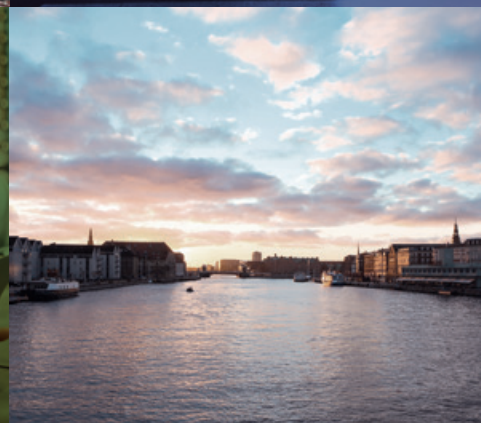
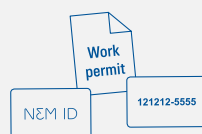


Ny udenlandsk medarbejder?

Vi tager hånd om den administrative proces og om den kommende medarbejder, så I kan fokusere på at få den nye medarbejder i gang med sit arbejde i Danmark.

Vi sørger for:

- Forventningsafstemende samtale med den kommende medarbejder
- Korrekt arbejdstilladelse
- CPR nr., Bankkonto, NemID, E-boks
- Dansk adresse
- Hjælp til familien





Recruitment

Do you need assistance with recruitment?

We can take care of the hiring process together with you.

At Onboarding 2 Denmark, we have significant experience with recruitment, and we:

- Agree on the most important criteria for each candidate together with the hiring manager
- Read all applications for a specific position and screen candidates for the employer
- Pick out the best candidates and send relevant application material to the hiring manager
- Send PAPI (personality) tests to candidates invited for an interview
- Provide feedback on PAPI test as a part of the interview
- Advise and discuss with the hiring manager throughout the entire hiring process

Rekruttering

Leder I efter det perfekte match til en stilling i jeres virksomhed i Danmark?

Vi hjælper jer med:

- Rekruttering
- Afklarende samtaler og jobsamtaler
- Rådgivning og sparring med ansættende leder
- PAPI-test



A new job and a new life in Denmark

We help your new employee in a new country with the many questions that may appear, such as:

- How do I handle challenges at work?
- My family is having a hard time settling in. How can I help them?
- Is it possible for me to find housing closer to work?
- How do I apply for an extension of my Danish work and residence permit?

Job og nyt liv i Danmark

Vi hjælper din medarbejder med at sikre grundlaget for sit nye liv i Danmark

- Sådan tackler man udfordringer på arbejdspladsen
- Hjælp til at få familien på plads
- Boligsøgning
- Forlængelse af arbejds- og opholdstilladelse

At Onboarding 2 Denmark, our focus is on people and an involved and personal approach. We work to create positive change and development for individuals and organizations.

Onboarding 2 Denmark handler om mennesker og om nærvær og involvering, om fokus på ressourcer og om at lære af sine succeser. Onboarding 2 Denmark arbejder for at skabe positiv forandring og udvikling for individer og organisationer.



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